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## How to Plan a Campaign

Here are some simple steps to get you started on a successful  
**ONE THOUSAND DAYS OF LOVE** campaign

### STEP 1: Assess Interest and Capacity in a Campaign

- **Begin conversations** about a **ONE THOUSAND DAYS OF LOVE** campaign. Discover if there is energy and excitement for Episcopal Relief & Development's work with Children. Talk to members of your congregation, your rector and your deacons.

### STEP 2: Develop and Discuss a Plan

- **Goal:** Will there be a total fundraising goal?
- **Timing:** Set the duration for one day or one thousand days.
- **Launch:** Discuss when to launch and announce the campaign to your community.

### STEP 3: Pre-Launch Preparation or Campaign Planning

- **Prepare for the launch.** Ensure the Rector will add announcement into their remarks.
- **Determine** who will speak for the group. Develop a presentation on your effort.
- **Utilize the ONE THOUSAND DAYS OF LOVE toolkits** to generate ideas for your campaign.

### STEP 4: Announce the Campaign

- **Present** an overview of Episcopal Relief & Development and the **ONE THOUSAND DAYS OF LOVE** campaign, fundraising goal (if you have one), timing and how members can get involved. Ask the church leadership to reinforce this message as well.
- **Organize a Campaign booth** to provide resources to members and collect donations.

### Step 5: Send Updates on Campaign

- **Keep members informed** on campaign progress to maintain your momentum! Use weekly announcement times to share your progress.
- **Schedule emails** or website updates for your community.
- **Share stories** and photos of your efforts on the website or weekly e-blasts. Be sure to share those stories with Episcopal Relief & Development. We will be highlighting the work of communities across the country, throughout the campaign. You can send updates to [1000DaysOfLove@episcopalrelief.org](mailto:1000DaysOfLove@episcopalrelief.org).

### Step 6: Celebrate Success!

- **Announce the completion of campaign**, recognize leadership and thank everyone!
- **Publish an article in your community newsletter.** Be sure to inform us of your activities, so that we can share and celebrate your success with you!

## Helpful Tips:

### Your Role:

- Spread the word with your local Bishop, clergy, and church leadership to raise awareness about the **ONE THOUSAND DAYS OF LOVE** fundraising campaign.
- Share stories about how children will benefit from the campaign and your communities **ACTS OF LOVE**.
- Be a resource for information and material – see the **Campaign website and toolkits** for information and additional resources.
- Create excitement to build awareness and encourage fundraisers that engage and inspire your diocese, parish, and community.

## Examples of Awareness-Building

- Share stories about how Episcopal Relief & Development's programs help children.
- Offer prayers in support of children and **ONE THOUSAND DAYS OF LOVE**.
- Invite a speaker from Episcopal Relief & Development to join an adult forum or other meeting to speak about the campaign.
- Encourage clergy to include in their sermons the topic of children and the **ONE THOUSAND DAYS OF LOVE** campaign before & after your campaign launch.

## Examples of Fundraising

- Organize bake sales, movie nights, Super Bowl parties and other activities to support the campaign – your imagination is the limit!
- Share the **ONE THOUSAND DAYS OF LOVE** donation link via email and social media to suggest donations for birthdays and other occasions in lieu of gifts.
- Create Crowdfunding or Peer-to-Peer online fundraising pages around events like Walk-a-thons, Fun Runs, Read-a-thons, etc.

## For More Information

- Explore our online campaign portal, [campaign.episcopalrelief.org](http://campaign.episcopalrelief.org). You will find fundraising ideas, how to set up an event, photos, posters, and general campaign information.
- Print resources, including posters, hope chests and donation envelopes can be ordered from Forward Movement. The resources are free. [www.forwardmovement.org](http://www.forwardmovement.org).

**Questions?** Send an email to: [1000DaysOfLove@episcopalrelief.org](mailto:1000DaysOfLove@episcopalrelief.org)