

For over 75 years, Episcopal Relief & Development has been working together with supporters and partners for lasting change around the world. Each year the organization facilitates healthier, more fulfilling lives for more than 3 million people struggling with hunger, poverty, disaster and disease. Inspired by Jesus' words in Matthew 25, Episcopal Relief & Development leverages the expertise and resources of Anglican and other partners to deliver measurable and sustainable change in three signature program areas: Women, Children and Climate.

Technical Advisor, Early Childhood Development (New York, NY or Remote USA)

The Technical Advisor, Early Childhood Development provides technical leadership at a global level to improve outcomes and impact for access to, quality of and demand for nurturing care and livelihood strengthening within the early childhood development program portfolio, *Moments that Matter*, ensuring strategies and activities achieve project objectives in line with the organization's strategic plan and core values. This position ensures quality control and assurance, oversees testing and evidence-based iteration for the program model, develops tailored and specific social and behavior change messaging and advances the visibility and global reputation of the organization and its partners in *Moments that Matter*.

As Technical Advisor, Early Childhood Development, you will:

- Advise program officers, technical staff and partners in developing and adhering to high quality best practices for nurturing care, parenting empowerment, and livelihoods strategies embedded in the early childhood development *Moments that Matter* initiative.
- Oversee all components of early childhood development training, ensuring curriculum and ancillary materials are regularly reviewed, updated and adhere to emergent best practice.
- Ensure that the *Moments that Matter* model is informed by industry best practices by staying abreast of developments and evidence generation related to nurturing care, parenting empowerment, and early childhood stimulation and development.
- Advise program officers and country partners on emerging best practice and updated global guidance, and identify, apply and track ongoing evidence generation.
- Assist with the design and mentoring of programs that integrate parenting empowerment, nutrition and early childhood with maternal and child health, family planning, food security/ livelihoods and HIV/AIDS efforts.
- Provide global technical leadership representing the *Moments that Matter* portfolio of programs at technical meetings.
- Identify emergent learnings and innovations in the program and in the discipline that merit testing; inform the development of knowledge management tools and presentations, and share results and technical approaches with communities of practice and external stakeholder audiences.
- Support new business development opportunities, informing program design in grant proposals, providing technical expertise and serving as proposal and report writer as needed.
- Liaise with colleagues to stay engaged with wider program developments, working as a team on process outcomes, budget development and seamless delivery of expected program outcomes across the portfolio of partners.

You Are:

- A strong communicator with exceptional interpersonal skills and a demonstrated ability to manage and mentor individuals and organizations, with a focus on mentoring towards community impact
- Able to give and receive feedback in a direct, professional manner
- A proactive problem solver with exemplary attention to detail, record keeping and follow up
- An effective collaborator who produces high quality work while managing complex or difficult situations with tact, diplomacy and good humor
- Adept at fostering new and effective partnerships on an international level including participation in technical advisory groups and international consultations
- Fluent in English (required) and Spanish, French or Portuguese (preferred)
- Comfortable working in a matrixed, integrated work environment with minimal supervision
- Able and willing to travel up to 25-30% of the time in diverse and under-resourced environments and work a varied schedule including evenings and weekends

You Have:

- A shared commitment to Episcopal Relief & Development's mission and values
- A Master's Degree in early childhood development or related field and/or equivalent experience
- A minimum of eight (8) years of experience working in international development with at least three (3) years of experience working in developing countries; field experience working with faith-based development institutions is a plus
- A minimum of five (5) years of programming experience in early childhood development with a focus on the nurturing care framework. Direct experience with evidence-based interventions in support of caregivers and children with disabilities and their families is a plus
- A minimum of four (4) years of direct supervisory experience
- Demonstrated experience in project design and implementation; performance monitoring, tracking data quality, data management and/or training in performance management topics; overseeing technical quality of activities
- Knowledge of USAID and other donor policies, strategies and program priorities
- Advanced proficiency in Microsoft Word, Excel, PowerPoint and editing and formatting

How to Apply:

Email cover letter and resume to careers@episcopalrelief.org with the subject line "Technical Advisor, Early Childhood Development." For more information, visit our website at www.episcopalrelief.org.

** Competitive salary and generous benefits package offered.*

** Episcopal Relief & Development is committed to creating a diverse environment and is proud to be an equal opportunity employer (EEO). All qualified applicants will receive consideration for*



Episcopal
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Working Together for Lasting Change

employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status or any other legally protected status.

Episcopal Relief & Development offers reasonable accommodations in the hiring and employment process for individuals with disabilities. If you need assistance in the application or hiring process to accommodate a disability, you may request accommodation at any time.